

THE STAFF AND THEIR PRINCIPAL DUTIES



Castleford Management
5a New Orchard, Poole, Dorset BH15 1LY

Mr Anthony Ford. MIRPM

Managing Director, Company Secretarial, Company Legal Matters

Mr Martyn Hogg MIRPM

Property Manager, Works Manager, Property Inspections, New Business

Mr Jordan Pollard

Property Manager, Works Manager, Property Inspections.

Mrs Monica Timbs

Secretary to Anthony Ford, General Administration.

Mrs Sue Gardner.

Accounts Manager.

Mrs Jenny Maple.

Accounts Assistant, Accounts Administration.

Mrs Margaret Swann.

Accounts Assistant, Accounts Administration.

Ms Samantha Joy

Accounts Assistant, Accounts Administration

Ms Deborah Kerr.

Property Management Assistant

Mrs Debbie Riley

Property Management Assistant

Mrs Shirley Smith

Secretarial Duties, Solicitor's Enquiries Administrator, Insurance Claims

Mr Jon Brown

Insurance Renewals, Insurance Valuations, Computer Administration.

Mrs Angie Tomlinson.

Secretary to Martyn Hogg, Insurance Claims

Mrs Rita Wealand

P/T Administrator, AGM Arranger

Ms Helen Dunn

Reception, Small Works Progress Chaser

ALL STAFF are able to assist callers and or put you through to the appropriate person dealing with a particular matter. If the person you wish to speak with is not available please leave a message.

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